Guidelines for Becoming a Montana Partner Library

rev 12/06/07

MISSION STATEMENT

To provide Montana Partner Library users self-service access to the materials of all participating libraries.

CORE VALUES

- Our collections are available to all Partner Library users.
- Our users' needs for efficient and consistent service are the focus of our decisionmaking.

PARTICIPATING LIBRARIES

- Bitterroot Public Library, Hamilton
- Drummond School/Community Library
- Flathead County Library and Branches
- Glendive Public Library
- Hearst Free Library, Anaconda
- Miles City Public Library
- Miles Community College Library
- Mineral County Public Library, Superior
- Missoula Public Library and Branches
- North Valley Public Library, Stevensville
- Polson City Library

INTERESTED IN BECOMING A MONTANA PARTNER LIBRARY?

- Read the <u>Montana Partner Libraries Standard Operating Procedures</u> found at the Montana Shared Catalog website:
- Visit at least one Partner Library to educate yourself about the following:
 - Space needs for all aspects of the program;
 - Increased staff responsibilities and management of the program;
 - Supplies, postage and budgetary adjustments;
 - Daily, weekly and monthly reports and follow through;
 - Observe courier system activities;
 - Floating collections and shelf space.

I WANT TO JOIN!!

- Become a member of the Partner Libraries listsery;
- Educate your trustees and staff on the requirements and commitments needed to join Montana Partner Libraries.
- Request to be put on the Montana Partner Library's monthly meeting agenda to present your plan of action for approval to "go live" with a specified date.

Contact Information Ken Adams, Director Montana Shared Catalog Montana State Library kadams@mt.gov (406) 444-3004.